

Bylaws of the Templin Foundation, Inc.

Article 1 - Name & Purpose of The Templin Foundation & Purpose of its Bylaws

Section 1-A.

The official name of the corporation shall be The Templin Foundation, Inc., hereafter referred to as the Templin Foundation or the Foundation. The Templin Foundation's purpose is six-fold:

- 1) to establish and maintain a scholarly publication on Germanic mythology and folklore, to be referred to as "The Journal for Germanic Mythology and Folklore" (hereafter referred to as the "JGMF");
- 2) to work towards the creation and maintenance of an academic library with a focus on Germanic studies and to meet that goal by raising and collecting funds and collecting books, primarily through donations;
- 3) to work towards the establishment of scholarships for university students - both undergraduate and graduate - in Germanic studies (except for literature);
- 4) to work towards the establishment of Germanic studies educational lecture series and annual conference;
- 5) publish and distribute academic books on topics pertaining to Germanic studies; and
- 6) annual awards to recognize outstanding scholarship in Germanic studies and persons of Germanic decent who have made outstanding achievements in their field. The Templin Foundation is organized exclusively for educational and scientific purposes that qualify for exempt purposes as defined by Wisconsin state statues and section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code.

Section 1-B. Purpose of the Templin Foundation Bylaws

The organizational bylaws are meant to set the guidelines for operation of the Foundation and to reenforce the principals, standards and framework established in the Articles of Incorporation. These bylaws work and act in accordance with the Articles of Incorporation as well as within tax exempt provisions as defined by Internal Revenue Code.

Section I-C. Definition of Germanic Studies

The definition of Germanic studies shall be studies that involve or focus upon Germanic languages (including, but not limited to, pedagogy and linguistics), cultures, folklore, mythologies, societies, politics, philosophies, histories and geographies.

Article II - Membership

There shall be two levels of membership: full and supporting. Memberships shall run on a calendar year system. Membership dues may be raised with an approval vote by 100% of the Board of Directors.

Section II-A. Supporting Membership

Supporting Membership status is open to any person or organization. Supporting members shall pay dues as set by the Board of Directors, and there shall be a discounted rate for students and retired persons (with proof of eligibility).

Section II-B. Full Membership

Full Membership status is by application only. The evaluation for full membership is based upon academic research record, publication and general contributions to the field. Applications are approved, if 90% of the Board of Directors vote in favor of the application. All Full Members have permanent membership unless 100% of the Board of Directors elects to remove a member (minus the person in question, if they are a Board member). All Full Members have the right to run for and be elected to as At-Large members of the Board of Directors. If the funds are available, all Full Members shall receive a free printed copy of the Journal of Germanic Mythology and Folklore (JGMF).

Section II-C. Membership Bulletin

All members shall receive a quarterly bulletin via e-mail, which shall describe the Foundation's activities, Board meetings & decisions, publications and the like.

Article III - The Journal of Germanic Mythology & Folklore (<http://www.jgmf.org>)

The JGMF shall be funded by the Templin Foundation. Its Acting Editor shall be selected by the Board of

Directors and continue in that capacity until they either resign the position or 100% of the Board of Directors vote to remove them. The JGMF shall function according to its guidelines as described on its website in its mission statement. These guidelines may only be changed by the Acting Editor with 50% approval from the Board of Directors. The JGMF shall also house the Templin Foundation's website.

Article IV - Board of Directors

The Board of Directors, hereafter referred to as the Board, shall have at least three (3) members and has no upper limit to its size. The Board members receives no compensation. The Board may at any time proposed legislation to add onto the existing Bylaws (i.e., amendments, clarifications, etc.) with a 100% approval of the Board of Directors. At no time, may any parts of these Bylaws be revoked or altered in any way other than to conform to new sections of the Internal Revenue Code in order to maintain the Foundation's tax exempt status.

Section IV-A. Election Procedures

Board members are elected in January and serve for one calendar year. Any Full Member may nominate any Full Member for candidacy (including themselves). Full Members cast votes of approval on any candidates they wish. Any candidate who receives votes of approval from more than half of the Full Members is then elected as an At-Large member of the Board. Ballots are mailed to all Full Members on or before January 2, and the names of all Full Members who have been nominated by December 15. The ballots must be returned by mail on or before January 31.

Section IV-B. Board Meetings

The Board shall meet at least annually, at a selected location in Milwaukee, WI. A quorum shall consist of at least one executive officer and two Board members.

Section IV-C. Officers of the Board

There shall be three officers of the Board consisting of a Principal Executive Officer, a Librarian and a Treasurer. If a vacancy exists (because of resignation, not being reelected to the At-Large pool, etc.) new officers shall be appointed by the other two current officers from among the ranks of the Board. In the case that all there are two or more vacancies, officers shall be elected by the Board from among their ranks with the current Principal Executive Officer, if that position is not vacant, having veto power. All other Board members have equal voting rights and are considered At-Large members of the Board, and they have no specific duties. The duties of the officers are as follows.

- The Principal Executive Officer shall convene regularly scheduled Board meetings, shall preside or arrange for another member to preside at each meeting and shall run the meetings in accordance with Robert's Rules of Order. The primary duty of the Principal Executive Officer is to ensure that the purposes of the Foundation are pursued as best as possible within the financial means of the Foundation and that goals outside the framework and mission of the Foundation are not pursued. The Principal Executive Officer shall also be in charge of writing all letters of acknowledgement and gratitude for monetary donations as well as notifying winners of all awards and/or scholarships issued by the Foundation. It is also the charge of the Principal Executive Officer to maintain all records of the organization.
- The Librarian will be responsible for keeping a catalogue of the book owned by the Foundation, purchasing new books, cataloging new additions (purchases & donations), issuing letters of acknowledgement and gratitude for book donations and checking-in & -out library materials until a permanent site is selected.
- The Treasurer shall make a report at each Board meeting. Treasurer shall assist in the preparation of the budget, be responsible for all day-to-day financial interactions, help develop fundraising plans, and make financial information available to Board members and the public.

Section IV-D. Resignation, Termination and Absences.

Resignation from the Board must be in writing and received by the Principal Executive Officer. A Board member shall be dropped for excess absences if he or she has three unexcused absences from meetings within a year. A Board member may be removed for other reasons by a vote of 90% of the remaining Board members and at least one permanent Board member.

Section IV-F. Permanent Board Members

If at any time, 100% of the existing Board decides to honor one from among their ranks, they may choice to

permanently elect a Full Member to the Board. This person can never be removed from the Board, unless every other permanent Board member votes to do so or they choose to resign. The following people are named permanently to the Board of Directors (this list is automatically amended as the Board elects others to this status): Thor Heidrek Templin, Norman John Templin and Angela Marie Horn Templin.

Article V - Committees

The Board of Directors shall create committees to help further its purposes. There are 6 standing committees - which reflect the six purposes of the Foundation - and the Board may create ad hoc committees as needed. The standing committees and their functions are as follows.

- ◆ JGMF Committee: to maintain a scholarly publication on Germanic mythology and folklore, to be referred to as "The Journal for Germanic Mythology and Folklore". This committee is run by the Acting Editor of the JGMF.
- ◆ Library Committee: to work towards the creation and maintenance of an academic library with a focus on Germanic studies and to meet that goal by raising and collecting funds and collecting books, primarily through donations. This committee is run by the Foundation's Library.
- ◆ Scholarship Committee: to work towards the establishment of scholarships for university students - both undergraduate and graduate - in Germanic studies (except for literature). Once scholarship funds have been secured, it is their task to design the guidelines for selection and evaluation of recipients as well as then select winners of said scholarships. This committee is run by the Principal Executive Officer.
- ◆ Lecture/Conference Committee: to work towards the establishment of Germanic studies educational lecture series and annual conference. Once such is established, it is their duty to organize and operate such events. This committee is run by an interested At-Large Board member.
- ◆ Books Committee: publish and distribute academic books on topics pertaining to Germanic studies. This committee selects titles to print and/or distribute and at what cost to sell this books in our book store. This committee is run by the Foundation's Librarian.
- ◆ Awards Committee: select recipients for annual awards to recognize outstanding scholarship in Germanic studies and persons of Germanic decent who have made outstanding achievements in their field. This committee nominates persons for recognition awards (these awards have no monetary value), and the Board of Directors selects the winners for these awards. This committee is run by a permanent Board member.

Article VI - Accounts and Funding

100% of the Foundation's income will be used for operational expenses (e.g., web space, printing costs, software as needed and books for the library) and to meet our goals as defined in the six purposes outlined in Article I of the Bylaws. Funds are to be distributed each tax year in a manner as not to become subject to the tax on undistributed income imposed by section 4942 of the Internal Revenue Code or the corresponding section of any future federal tax code. All operational expenses must be approved by all three executive officers of the Board. The Templin Foundation will make no taxable expenditures as defined in section 4945(d) of the Internal Revenue Code or the corresponding section of any future federal tax code.

None of our income will be used to pay any salaries or towards any other end than those outlined in the six purposes of the Articles of Incorporation and the Templin Foundation, Inc.'s Bylaws. The Templin Foundation will not engage in any act of self-dealing as defined in section 4941(d) of the Internal Revenue Code or the corresponding section of any future federal tax code. The Foundation shall also not retain any excess business income as defined in section 4943(c) of the Internal Revenue Code or the corresponding section of any future federal tax code.

Section VI-A. Investments

After operation expenses are paid, any money left over will be saved in a library fund (a separate interest bearing account which will be used to purchase books for the library as well as eventually help with the creation of a permanent library site). At some point in the future, a second separate interest account will be created for to fund scholarships. The Templin Foundation will not make any investments in a manner as to subject it to tax under section 4944 of the Internal Revenue Code or the corresponding section of any future federal tax code.